

MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY  
MASSACHUSETTS

College name HAVERFORD COLLEGE Enrollment 500

1. Do you have a radio station on campus? YES
2. How many radios do you have on campus? 300
3. How long has your station been operating? since 1942  
first station in 1922
4. What type of transmission equipment do you have?  
carrier current? YES Directly on the air?
5. What was the initial cost of installment? ?  
Was it new equipment            or second hand            BOTH
6. How much equipment do you have?  
microphones 7 turntables 6 recorders one  
control units 3 transmitters 2  
other equipment
7. Who maintains this equipment?  
faculty            students YES personnel             
outside engineering staff            other
8. What are the annual operating costs of:  
replacements or new equipment \$400 news 6  
telephone network to other colleges \$200 transcription             
telephone service \$80 guest speakers \$0 records \$50  
miscellaneous \$100 total \$830
9. What is your source of income? (specify how much from each)  
advertising -- national            local            rates             
student government subsidy            college grant             
student tax            radio tax            endowment             
others
10. How many hours are you on the air per week? 61 hours  
At what time of day? 2 P.M. to 12 M. (1 A.M. Fridays)
11. Do you have any other college affiliations? Bryn Mawr, Harcum J.C.,  
With whom? Swarthmore
12. In your programming how many hours a week do you plan for:  
music            lectures            drama             
panel discussion            news            announcements             
other local talents            others
13. In your station organization:  
Is your station under Student Government or is it  
independent?             
Is academic credit given for work on the radio?             
Do you have faculty supervision or a faculty advisory  
council, or is it entirely student enterprise?             
            
How many students work on the station?             
What departments in the college actively participate?  
            
How is student personnel selected?  
student government appointment            student vote             
faculty appointment            other
15. What are the college publications?             
Does the station conflict with them?
16. Please list any suggestions, comments or difficulties that  
you have found.

Thank you.







WSRN

WHRC

# BASKETBALL ARRANGMENTS

Station of origin to provide all technical equipment for remote

During broadcast, each station will have an announcer at their studios---on a set cue, the game will be thrown to the studio announcers who will have 45 seconds to give a station break and read a commercial. Each station will have a capable engineer in their master control.

At half--time, the same system will be used for Haverford. Swarthmore will remain on the air from the remote at halftime but will give a cue for the HRC cutoff.

Station at origin will provide remote engineer.

Both stations will supply one play-by-play announcer, and one statistician

SN will pay for the phone lines for the Haverford away game; WHRC for the game at Swarthmore.

Lines will run between the stations. Gyms are connected to the stations in each case already.

SN WILL record the last five minutes of play and a two minute summary following the game which goes to WVCH. After a pause, each station will continue from the origin until sign off time.

SN play-by-play man will thus necessarily have to do the last five minutes of each game and the quick following summary

THIS Joint broadcast will be recognized at the signon and off and during the game, though each station will do a separate break on the agreed cue.

At Haverford, WHRC's staff will be in charge of the overall operation and production.

At Swarthmore, WSRN.

FILE IN  
PROGRAMMING







Bob Green  
Temp. Program Director  
College Radio Station  
927 Center Street  
Grinnell  
Iowa

Dear Bob:

Your letter of the 23rd of April has recently been called to my attention. I'm sorry I couldn't answer sooner, but we've just completed elections which throw everything a little behind.

I'm sorry to hear that you have had objections from the "powers that be" and I hope you've overcome most of them now. To a large extent, the questions you asked me can best be answered by writing to the Intercollegiate Broadcasting System, c/o WCKR, Columbia University, New York City. They should be able to give you quite a bit of help.

I shall here answer some of the more specific questions that apply only to our campus station. I can't tell you too much about how it was originally set up, for we have been in operation of sorts for quite a long time. But we get a Student Council appropriation of about \$300.00 per semester, plus what we make from local advertising for upkeep and additions. Advertising revenue is greatly subject to change. No friction has arisen between the publications and the station about advertising as yet. We are extra-curricular and under the auspices and ownership of the Student Association, therefore ultimately under the college administration in theory. We have a student staff completely, operating five days a week, about five hours an evening. We use all types of shows, but do not broadcast off-campus. How far we can broadcast is regulated by the FCC and we are registered with them, though not as a commercial station. Audience and interest is always increasing. Shows are monitored by the staff and producer, under our honor system and commercial operating procedure. The station serves a useful function in many ways - including practical experience, coverage of unusual and special events and news, etc., as is obvious in the fact that we are one of the largest campus organizations and are continually adding to our facilities primarily because of campus interest in what we do.

I hope this will be of some help, and good luck with your station. Let me know if I can be of further assistance.

Sincerely,

Andrew Knowlton  
President, WHRC



Bob Green  
Temp. Program Director  
College Radio Station  
887 Center Street  
Grinnell  
Iowa

Dear Bob:

Your letter of the 23rd of April has recently been called to my attention. I'm sorry I couldn't answer sooner, but we've just completed elections which throw everything a little behind.

I'm sorry to hear that you have had objections from the "powers that be" and I hope you've overcome most of them now. To a large extent, the questions you asked me can best be answered by writing to the Intercollegiate Broadcasting System, c/o WOKR, Columbia University, New York City. They should be able to give you quite a bit of help.

I shall here answer some of the more specific questions that apply only to our campus station. I can't tell you too much about how it was originally set up, for we have been in operation of sorts for quite a long time. But we got a Student Council appropriation of about \$300.00 per semester, plus what we make from local advertising for speakers and radio. Advertising revenue is greatly subject to change. No friction has arisen between the public and the station about advertising as yet. We are extra-ordinary and under the auspices and ownership of the Student Association, therefore ultimately under the college administration in theory. We have a student staff completely, operating five days a week, about five hours an evening. We have all types of shows, but do not broadcast off-campus. How far we can broadcast is regulated by the FCC and we are registered with them, though not as a commercial station. Audience and interest is always increasing. Shows are monitored by the staff and producer, under our honor system and commercial operating procedure. The station serves a useful function in many ways - including practical experience, coverage of unusual and special events and news, etc., as is obvious in the fact that we are one of the largest campus organizations and are continually adding to our facilities primarily because of campus interest in what we do.

I hope this will be of some help, and good luck with your station. Let me know if I can be of further assistance.

Andrew Knowlton  
President, WOKR

Sincerely,





Lunderville

January 14, 1947  
Rose Valley,  
Moylan, Penna.

Dear Sir:

I am formerly a student of William Penn College in Oskaloosa, Iowa ~~where~~ home is here in Rose Valley. At the present time I am studying to be a radio technician at Radio Television Institute in Philadelphia. Later I intend to study speech, radio writing etc. *at some college*

There is growing interest out at "Penn" as we call it in starting a radio station. I was a Radioman third class in the Navy during the war and hence am considering obtaining a commercial license.

What I want to know is information, both technical and general, including the limitations of your type license; cost of a station; type of output, whether wireless or "wired wireless"; student personnel involved; hours you may transmit etc.

Most of this could be better covered in a personal conversation, probably, rather than by mail.

I would greatly appreciate any cooperation you can give, in telling me whom I should see on the Haverford campus and when he would be available, or the location of your studios.

In case you suspect me of being an espionage agent for Swarthmore you will find that two of my brothers attended Haverford if you will dig up back issues of the Haverfordian or yearbook. Howard graduated approximately a year and a half ago with a BA in Biology.

Some of my friends now at H'ford are Sergei Thomas, Phil Vail, Steven Nyl, Warder Cadbury, Brooks Cooper and many more.

Please drop me a card with the name of person I should contact and the best time to see him. Evenings and weekends are the best time for me.

Sincerely yours,

*John A. Kriebel*  
John A. Kriebel







Baylor University

Waco, Texas

RADIO DEPARTMENT

January 17, 1947

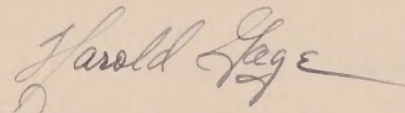
Program Director  
Station WHAV  
Haverford College  
Haverford, Pennsylvania

Dear Sir:

As you have probably noted from recent IBS bulletins, Baylor University is installing a new campus station. At your earliest convenience we would like you to send us a log or program sample from WHAV for an ordinary week. We should also like information regarding the size of your potential listening audience and your local day and night time rates.

We would appreciate any other pertinent information which you may have received in your experience with a campus station that might assist us in our initial organization.

Sincerely yours,



Harold Gage  
Station Manager

HG/jg







April 15, 1947

Mr. Joseph W. Arnold, President  
Denver University Radio Guild  
University of Denver  
Denver, Colorado

Dear Sir:

Please forgive my delayed response to your letter of March 26, 1947, but the college has been absent on a spring vacation.

In reference to your request, I suggest that you refer directly to the Intercollegiate Broadcasting System for such information, as I believe they have all the necessary "model" information you request. However, if this course does not prove satisfactory, please do not hesitate to call upon us.

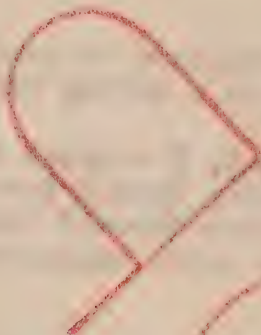
Thanking you for your interest in our station, I am

Sincerely yours,

A. Thompson Montomery, Secretary



Handwritten text at the top left, possibly a date or page number.



Handwritten text at the bottom left, possibly a signature or page number.



Station WWBN  
Bethany College  
Bethany, West Virginia  
August 12, 1947

Mr. William Swartley  
Norristown State Hospital  
Norristown, Pennsylvania

Dear Mr Swartley,

I am starting a campus broadcasting station at Bethany College, where our club has just been given trial status in IBS.

There is a question in the minds of the administrators at Bethany as to "whether or not our student body is large enough to adequately sustain a program of this kind on a voluntary basis."

Since it is up to me to induce that the station can be operated in Bethany on a voluntary basis, I decided to write to some of the station managers in colleges smaller in size than Bethany, for information that would answer this question in the minds of the faculty.

I would like to know how you would show that Bethany College, which is located in a rural community and will have an enrollment of about 730 this fall, can sustain such a program.

Perhaps you may be able to give me an idea of some of the problems you have been meeting in this matter so that I can pay particular attention to them.

I would be very grateful if you could assist me in this matter. I would like to present your information to the president of the college this fall as evidence from a successfully operating campus station.

Sincerely yours,

*David P. Perry*

David P. Perry







STEPHENS COLLEGE  
COLUMBIA, MISSOURI

April 20, 1948

Director of Radio Station WHRC  
Haverford College  
Haverford, Pennsylvania

Dear Sir:

Kindly write the name of the Director of Radio  
Station WHRC on the enclosed card and mail it to  
me.

Thank you for your help.

Sincerely yours,



Hale Aarnes, Chairman  
Radio Education Department

HA:mbt

Rec. and answered May 6, 1948  
Andy Knowlton







April 23, 1948

Student Program Director  
c/o Station WHRC  
Haverford College  
Haverford, Pa.

Dear Director:

We at Grinnell College are attempting to establish an intra-college radio station such as yours. Work on transmission has been completed and we are ready to go into operation, but have met a few objections from the powers that be.

Although we hope these objections and hitches in our plans are temporary, we are in doubt about how to overcome them. We thought you might give us some suggestions as to what issues arose on your campus when your station was started, how they were overcome, and how things are going along now. Here are a few of the snags confronting us:

1. Finances. What was your initial cost? How much does it cost per school year for upkeep, etc.? Where does the money come from? About how much revenue is taken in by local and national advertising? Wasn't there a big kick from the various campus publications about taking away their advertising revenue?
2. Auspices. Under whose direction is the radio setup? What department? Is it strictly extra-curricular, or is it under the wing of the college? Who makes up your staff, and how many do you need?
3. Program. What type of programs do you now use? How many hours a day and week do you operate? Do you do any off-campus broadcasting? What about sports, IBS shows and forums?
4. Listeners. What percentage of the campus population do you figure listen to your shows? Do you feel there is a continuing and increasing student interest from the listener standpoint?
5. Responsibility. Does the college back up everything that goes out over the air? Are your shows monitored, or is any of the continuity censored or checked by the administration or by a responsible source before being used? What should be the power of such a man or group?
6. We hear that a station such as this "serves no useful function" in the liberal arts college life. Do you think you could challenge that statement successfully, and if so, how? Do you find that you are creating interest in your shows where none existed before? And finally, we are told that the whole thing will die out in four or five months. What, therefore, is your formula (if any) for maintaining student listener interest?

If you have any ideas or information on any of these matters or on any others which you think of, we would surely appreciate hearing from you. At present our "station" looks good on paper and in trial, but we have yet to get into regular operation because of the snags mentioned above.

Thank you very much for your time.

Very truly yours,

*Bob Green*

Bob Green, Temp. Program Director  
College Radio Station  
927 Center St.  
Grinnell, Iowa

RECEIVED &  
ANSWERED  
5/6/48  
HARRIS/KNOXWILTON







STEPHENS COLLEGE  
COLUMBIA, MISSOURI

May 10, 1948

Mr. Andrew Knowlton  
Radio Station WHRC  
Haverford College  
Haverford, Pennsylvania

Dear Mr. Knowlton:

Enclosed are two copies of a questionnaire which will serve as part of the basis for a doctoral dissertation. Will you kindly complete one of the questionnaires and return it in the enclosed envelopes? I thought you would want the other copy for files.

George Abraham, Chairman, Intercollegiate Broadcasting System, has endorsed this project. It is our hope that the results will be of value to the constantly growing group of schools, colleges, and universities which are interested in entering the broadcasting field.

The information will, of course, be held confidential and you will be supplied with a copy of the results.

You will note that some of the questions apply to commercial stations. These questions apply to IBS stations which are commercial and to those other college and university owned and operated stations which are commercial.

The terms "Faculty Member" and "Staff Member" are used to differentiate between teaching members of the institutional staff and non-teaching members.

I will appreciate it if you will give this questionnaire your attention at an early date. Thanks for your kindness in helping me.

Cordially yours,

*Hale Aarnes*

Hale Aarnes, Chairman  
Radio Education Department

HA:mbt

RECEIVED +  
ANSWERED  
MAY 11, 1948  
FILE  
WITH  
QUESTIONNAIRE  
ANDY







# W S R N

640 on Your Dial

SWARTHMORE COLLEGE  
SWARTHMORE, PA.

Oct. 22, 1960

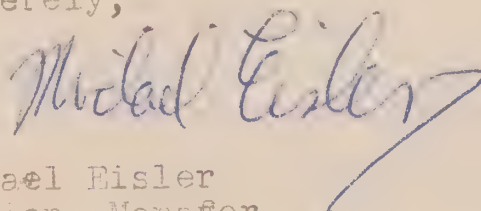
Station WHRC  
Haverford College  
Haverford, Pa.

Dear Sir,

We were wondering if you would be interested in taking a transcription from a Jam Session in Philadelphia. "Billy Krechmer music studios will sponsor the shows." The address given will be that of the Jam Session and no mention will be made of liquor. Furthermore, there will be no money in it; we are not being paid. However, we feel that the music is so good that it is worth doing.

We would like to work up an exchange system between the colleges in this area pending the establishment of an intercollegiate network. If you have any programs which are transcribed or if you have a dramatic club we would be interested in using them on an exchange basis. If you could transcribe them we would appreciate it. If not we will be willing to split the cost of establishing a line between Swarthmore and Haverford, or we could give you the use of our studio here if you would provide transportation for your cast. In the latter case arrangements could be made to have a small party afterward. Would you please let me know.

Sincerely,



Michael Eisler  
Station Manager

me/br







STEPHENS COLLEGE  
COLUMBIA, MISSOURI

Mr. Andrew Knowlton  
126 N. Sharon Avenue  
Sharon Hill  
Director of Radio Programming For  
Haverford College  
Haverford, Pennsylvania

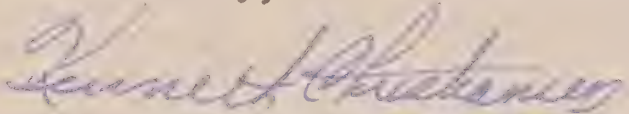
Dear Mr. Knowlton:

With permission of your President, early in November, I sent a radio programming information blank to you. The information blank represents an effort to secure information regarding radio programming by your institution. I am anxious to include information about your school in this survey, and would appreciate your taking the time to complete the form and to return it to me.

If this blank has been misplaced, please notify me at once, using the self-addressed, stamped envelope which I sent with the initial correspondence, and I will return another questionnaire and self-addressed, stamped envelope for your convenience.

I hope that you will find time from your busy schedule to cooperate in this survey.

Sincerely,



Kenneth Christiansen  
Radio Education Department

*Received and  
Answered  
January 16, 1949  
Andrew  
Knowlton*

KC:dt





January 16, 1949

Mr. Kenneth Christiansen  
Radio Education Dept.  
Stephens College  
Columbia, Missouri

Dear Mr. Christiansen:

This is in regards to your letter of January 1, concerning the information blank you sent to us a few months ago. We did receive the blank, but due to the amount of clerical work involved in our operations at the time it arrived we have not been able to answer it ~~as yet~~. We hope that we can send the information off to you in the coming semester.

The information you request on the blank presents quite a problem to us. For instance, you ask for the officers, etc., who run the station. We elect different officers every semester, so the chances are that the group we send you may have left the office before you finish your survey. Then too we are in the process of our own "five year plan" to convert the station's physical plant to a better organized and equipped set of studios. Therefore the technical information in your survey will never be up-to-date for us, - at least not until we have completed the change-over, which will be a considerable time from now.

Due to this situation it takes a good deal of our time to gather corrected information to answer this survey report, and, as we have already answered it last year, and do not see any results of the report we gave then, we are a bit reluctant to devote the time to this matter, when we have so many other pressing matters on hand. I think this reluctance is understandable, when you bear in mind that the station is student operated entirely, and the staff have their hands full because of their studies.

I mention this to explain our position on the matter. Perhaps if we knew more about the report and survey you are conducting, or saw some results (possibly the completed survey), and knew further what purpose the survey is serving we could cooperate with you more readily.

Sincerely,

Andrew Knowlton, WHRC



9901, 91 yrmsl

Investment Policy Committee

we have not been able to answer it as yet. We hope that work involved in our operations at the time it arrived we did receive the same, but we are not sure.

The information you request on the above subject will be  
problem to us. For instance, you ask for the officers, etc.,  
who run the station. Is it different officers every  
semester, so the changes are that the group we send you  
may have left the office before we finish your survey.  
Then too we are in the process of our own "five year plan"  
to convert the station's physical plant to a better organized  
and efficient one. Therefore the technical information

Due to this situation it is a great relief to have a report which is not only a bit  
more detailed but also more accurate. I think this is a very good thing. I think this  
is a very good thing. I think this is a very good thing. I think this is a very good thing.

I mention this to explain our position on the matter.

*[Faint, illegible text]*

COLUMBIA UNIVERSITY  
NEW YORK CITY

Jan. 16, 1948

Interoffice Memorandum to President, WRC.

The contact man on technical affairs  
conducted between stations WRC and WSRN of  
Swarthmore College is "Wolf" Epstein.  
He will handle transmission of shows over  
any network between Swarthmore and Haverford  
Colleges from the technical standpoint.  
He can generally be reached through the  
WSRN telephone in their studios - listed  
in the directory under Swarthmore College.

"Andy"  
Andy





STEPHENS COLLEGE  
COLUMBIA, MISSOURI

January 19, 1949

Mr. Andrew Knowlton  
WHRC  
Haverford College  
Haverford, Pennsylvania

Dear Mr. Knowlton:

To date, I have replies from over two hundred and fifty four-year colleges and universities in America, who carry on some kind of radio programming. I am returning with this letter another blank for your use. I think you may have confused the blank with some other which you have received, as I did not ask for any technical information.

I hope that you will take the time to include your institution in the survey. If you want the completed study you will be sent one if you will just check the box on the first page of the questionnaire. I might add, too, that I have never asked for such information before, therefore, the survey report, which you say you filled out last year, must have been from some organization or some individual other than myself.

Sincerely,



Kenneth Christiansen  
Radio Education Department

KC:dt





Wake Forest College

School of Religion  
Old Testament - Biblical Archaeology  
Marc H. Lovelace



Pro Humanitate

Post Office - Box 767

Wake Forest - North Carolina

January 20, 1949

Manager Radio Station WHRC  
Haverford College  
Haverford, Penn.

Dear Sir:

For some time now we have been trying to get our Radio Station on a secure financial basis, seeking an annual appropriation from the College.

At the suggestion of the Secretary of the Board of Trustees I am trying to assemble some information as to the policy of other schools with regard to the matter.

Will you please send to me a statement as to whether your administration makes such a grant, and if so, how much?

Any other information as to relations between Station and Administration will be appreciated.

Cordially yours,

Marc H. Lovelace  
FACULTY ADVISER

MHL:mg





W H A V  
HAVERFORD COLLEGE  
HAVERFORD, PENNA.

OFFICE OF THE SECRETARY

MEMBER  
INTERCOLLEGIATE BROADCASTING SYSTEM

Januray 25, 1949

President Radio Station WSRN  
Swarthmore College  
Swarthmore, Penna.

Dear Sir,

With the election of officers in the past week, there has been some changes in our administration. As the new president, I am very interested in setting up a series of exchange programs with Swarthmore during the coming semester. There is also the question of broadcasting the two basket-ball games early in February. This latter matter requires immediate attention. Are your loops installed, and if not are you interested in having them installed for the two games? Our loops are in, but may have to be connected. We would very much like to broadcast the game at Swarthmore, and if you want to broadcast the game here, Feb. 9, we can go ahead in the matter. I would appreciate hearing from you so that it can be settled.

Would it be possible for me to come over to your studios some afternoon between Feb. 2 and 4th? We could then discuss plans for various programs etc. If these dates are not convient, maybe we could make an appointment for latter.

I am looking forward to extended cooperation between the two stations in the coming months.

Sincerely

Nevius M. Curtis  
President





W H A V  
HAVERFORD COLLEGE  
HAVERFORD, PENNA.

OFFICE OF THE SECRETARY

MEMBER  
INTERCOLLEGIATE BROADCASTING SYSTEM

January 25, 1949

President Bryn Mawr Glee Club  
Bryn Mawr College  
Bryn Mawr, Penna.

Dear President,

Radio Station WHRC made a complete recording on tape of the concert given at Haverford in Roberts Hall, Friday January 14th. Though the concert consisted of some very difficult works to record technically, the results are satisfactory.

We shall have the tape for approximately three weeks. If you feel that your club would be interested in hearing a partial or complete re-broadcast of the concert, we will be glad to bring the tape and machine over to Bryn Mawr and present it. We can come over some evening between Feb. 4th and Feb. 19th. If you are interested, please drop me a line and we can arrange the time and place.

Sincerely,

Nevius M. Curtis  
Pres.





BRYN MAWR COLLEGE CHORUS  
GOODHART HALL  
BRYN MAWR, PENNSYLVANIA

February 25,

Dear New,

I wanted to express to you how very sorry I am about your tape recording machine. I was inexcusably stupid to let Dan plug it in to a DC plug, and I'm most penitent. Mr. Goodale & I both told Dan that we would be glad to foot any repair bill that we have caused.

Have you given us up as a bad job and erased the tape? There were a lot of girls who were very disappointed that they couldn't hear the concert.

Thank you for being so patient and understanding —

Kathy Gibb





# WSRN

*640 on Your Dial*

SWARTHMORE COLLEGE  
SWARTHMORE, PA.

1 February 1949

Mr. Nevius M. Curtis  
President, Haverford College Radio Station,  
Haverford College,  
Haverford, Penna.

Dear Sir:

In answer to your letter of January 25, we are planning definitely to broadcast both games. Do you wish to have a joint broadcast or two individual broadcasts? For any further information concerning the joint broadcast, it would be advisable to contact Ken Kurtz, our Sports Director. However, there is one difficulty in a joint broadcast, in that all of our games are sponsored. If there is no objection to your taking our commercials, we would be very happy to proceed on the joint basis.

In reference to the installation of loops, a joint airing would eliminate a duplication, for we could then make a single installation between your studios and ours, and then hook up the the relatively simple lines between the Field House and the gym, and the studios. If, however, our commercial obligations should conflict with your policy, we will have to make double line hookups. Ken Kurtz can probably be reached at Swarthmore 9784, and I suggest that you straighten out matters with him.

Since we are now in the process of revising our program schedule, I think we had better postpone discussion of exchange programs until some later date. Would it be possible for you to come over to our studios between the 9th and 11th of February?

I hope we can work out a satisfactory arrangement which will prove beneficial to both stations.

Very sincerely yours,

*Nancy E. Weber*

Nancy E. Weber  
Station Manager





7 February 1949

Marc H. Lovelace  
Wake Forest College  
Box 767  
Wake Forest, North Carolina

Dear Mr. Lovelace;

WHRC is very glad to be of help to other collegiate radio clubs, and so I will try to explain our financial situation.

Students at Haverford are charged a Unit Fee of \$50.00 per year, which is used to support campus clubs and organizations. The Students' Council appropriates this money, at it deems necessary, to the various organizations. The administration has little or nothing to do with these appropriations, except that the Comptroller's Office audits all accounts semi-annually, and handles the checking accounts. All clubs are required to submit proposed budgets and financial statements to the Council, from which the Council decides the sizes of the appropriations. With Haverford's present student body of approximately 500, the Student's Council has allotted WHRC \$180 for the first semester, 1948-'49. However, this amount is quite inadequate, and, with more efficient station organization in sight for the future, it is hoped that the budget will be increased to at least \$225.

As I have intimated above, Haverford's student body is small; consequently advertising returns are not large.

The Administration decides the general over-all policy of the station, as it does the general policy of any campus activity, but financial matters and the actual operation of the station are left to the Students' Council and the Staff and Board of Directors of WHRC.

If you would like further information about our organization, please do not hesitate to call on us at any time.

Sincerely,

Nevius M. Curtis, Pres.



7 February 1949

Mr. J. J. Lavelle  
New York City  
Box 147  
New York, New York

Dear Mr. Lavelle:

It is my hope that you will be able to help me in my financial situation. I will try to explain my financial situation.

The amount of money I have is \$100.00 per year, which is used to support my club and organization.

Comptroller's Office audits all accounts semi-annually, and handles the checking accounts. All clubs are

the appropriate. With the present student body, the amount of money is quite inadequate, and, with the present student body, the amount is quite inadequate, and, with the present student body, the amount is quite inadequate.

consequently revealing that the amount of money is quite inadequate, and, with the present student body, the amount is quite inadequate.

The Administration handles the general over-all policy of the station, as it does the general policy of my campus activity, but financial matters and the actual operation of the station are left to the Station, Council and the Staff and Board of Directors.

Please do not hesitate to call on me at any time.

STEPHENS COLLEGE

COLUMBIA, MISSOURI

March 3, 1949

Director  
Radio Station WHRC  
Haverford College  
Haverford, Pennsylvania

Dear Director:

The enclosed mimeographed Memo is being sent to all the college wired-wireless operations in the country. Will you kindly answer the questions, and send your answers to me at the earliest opportunity?

If it is not your intention to make a case for your wired-wireless station, I would, also, appreciate being informed of that fact. The Federal Communications Commission will, undoubtedly, hold hearings on wired-wireless sometime within the next few months. If wired-wireless is going to be defended, it is necessary that some information be pulled together for presentation before the Commission. Since every college is in a position to exert some influence, I hope that you will contribute the benefit of your knowledge to the defense of wired-wireless.

If you have other suggestions to make, I will appreciate receiving them in the near future.

I hope that you plan to attend the hearings yourself, and that you will plan to take an active part in whatever must be done to adequately present the facts about wired-wireless.

Sincerely yours,



Hale Aarnes, Chairman  
Radio Education Department

DKT.

HA:dt  
Enc.





14 March 1949

Mr. Hale Aarnes, Chairman  
Radio Education Department  
Stephens College  
Columbia, Missouri

Dear Mr. Aarnes:

In reply to your letter of March 3 and the enclosed memo,  
we can supply the following information.

- 2.(a) Local stations in the Philadelphia area are not interfered with by our radiation.
- (b) Since the stations in this area are for the most part very large, we can hardly begin to offer competition for advertisers. Since we do not broadcast off campus, there is no appreciable competition for listeners.
- (c) Our station cooperates with particularly WIBG in presenting Workshop programs on the commercial station.
3. Our budget is about \$200 per semester, and return from advertising to meet this budget is almost negligible. We get the money from a Students' Council grant, and almost certainly could not get enough to convert our station to FM. Besides, none of our listeners have FM receivers.
5. Our technical department, in cooperation with WSRN, Swarthmore, and WRTI, Temple, have made field strength tests of college stations in this area. That information has been passed on to I.B.S.
6. About 15 students are at present very actively concerned with the operation of the station, and can be counted on to work where their talents are needed, including the training of new students. In addition to this, we have about 35 students who have once-weekly programs or engineering shifts. Our Production Director has been of great help this semester in training new talent for broadcasting, as has been the case with the Production Engineer in his field.

I might add to this the statement that WHRC is an important part of the extra-curricular program at Haverford. We not only present a regular schedule of programs, but our Special Events Department handles important speeches, programs and sports events.

Sincerely,

N.M. Curtis, Pres.



Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I am writing to you regarding the situation in the field of the Bureau of Investigation. The situation is very serious and I am sure that you will be interested in the results of my investigation.

The situation in the field is very serious. The Bureau of Investigation is in a very difficult position. The situation is very serious and I am sure that you will be interested in the results of my investigation.

5. Our technical department, in cooperation with the Bureau of Investigation, has made field studies in this area. The results of these studies are as follows:
6. About 15 students are at present very actively engaged in the study of the situation, and can be considered as being very active in the study of the situation. In addition to the study of the situation, the students are also engaged in the study of the situation. In addition to the study of the situation, the students are also engaged in the study of the situation.

I might add to this the statement that the situation is very serious. The situation is very serious and I am sure that you will be interested in the results of my investigation.

Sincerely,

# Radio Station

# W S R N

## "640 On Your Dial"

Swarthmore College  
Swarthmore, Pennsylvania

Telephone:  
Swarthmore 1688

May 3, 1949

Neve Curtis  
Station WHRC  
Haverford, Pa.

Dear Neve:

Humble apologies for the long silence, but life in the recording department at WSRN has been pretty fast and furious these days. I've been negotiating for several days now to have the tape recorder, which is owned by a student who lives off campus, to be brought up here so we can get started on your stuff. You have every right to be considerably irked!

I think I'd better tell you now that since we can't get Reference Audiodisks for a while and have to buy the next grade up, Yellow Labels, we will have to charge \$2.25 per record, inside-out, of course. Outside-In would cost \$3.75 per, so I guess you want them inside-out.

With luck we ought to have the tape recorder up here by the weekend and I'll try to dub off at least one of the tapes and send it back to you. I still can't promise anything since exams are coming and much depends on whether several history papers of various recording engineers get done in time! However, I will do my best to get things done for you, since you certainly have been long-suffering and patient. Go ahead and add the one LP disk if you like, since this is the sort of job where one record more or less doesn't make much difference. Your five inside-out russian songs records will probably get done first. Should I give them to Dr. Swann, or what?

More apologies.....

*Ruth Merson*

Ruth Merson  
Recording Director





STATE OF INDIANA  
BALL STATE TEACHERS COLLEGE  
MUNCIE

SPEECH DIVISION

Debate  
Drama  
Hearing Therapy  
Public Speaking  
Radio  
Speech Therapy

November 8, 1950


Radio Station WHRC  
Haverford College  
Haverford, Pa.

Dear Sir:

We are pleased to announce that on December 1, 1950 Ball State Teachers College will begin operating a campus radio station utilizing the call letters WBST. This station will operate on a 10 watt carrier wire system, broadcasting to seven dormitories on campus, with a potential audience of 2000 students. Application has been made by this station for membership in the Intercollegiate Broadcastin System.

We would appreciate a congratulatory message, either recorded or written to help us celebrate this occasion. These messages will be broadcasted over our station on December 1, 1950 the day of our formal inaugeration. Any acknowledgment will be greatly appreciated.

Yours turly,



James E. Petersen.  
Director of Radio

wgg/jkp





January 17, 1951

Radio Station WEST,  
Ball State Teachers College,  
Muncie,  
Indiana

ATT: James K. Petersen

Dear Sirs;

On behalf of the staff and Board of Directors of WHRC, may I offer heartiest congratulations (though somewhat belated) to WEST as it begins broadcasting. The very best of luck to you all.

I assume from your letterhead that WEST is connected with the Speech Department there at Ball State Teachers. You may not have some of the growing pains that WHRC has had since its conception in 1942. We are completely independent of the college, but have nevertheless become one of the largest and most important organizations on campus. Despite this difference, feel free to call on us, if you need any advice, information, etc..

Again, the best of luck to you.

Yours very truly,

DWH

Daniel W. Hardy  
Station Manager

DWH/sf





WAMF  
Amherst College Radio Station  
Amherst College, Amherst, Mass.

December 9, 1950

Dear Station Manager:

WAMF is faced with a report to be presented to Amherst College before the first of the year, and we would appreciate your assistance in this questionnaire before Christmas, if possible.

We are particularly interested in setting up a policy regarding advertisements over the air of businesses in any way connected with the sale of alcoholic beverages.

INSTRUCTIONS: On the enclosed postcard check yes or no to the numbers corresponding to the questions below.

Would you answer yes or no to taking advertisements from the following sources?

1. A local bar which derives its entire income from the sale of wine, beer, and liquor. This establishment is much frequented by the college crowd.
2. A national distillery such as Schenley and Old Forester advertising their products.
3. A national brewery such as Schlitz and Pabst advertising their beer.
4. A local roadhouse with a place for dancing that serves dinner, snacks, and drinks.
5. A package store (liquor store) using its name to advertise such items as potato chips, ice, soft drinks, free check cashing, etc., however never mentioning liquor.
6. The owner of the local package store wishing to use his name only (i.e. George Brown operating the B & B Package Store) in a public service presentation ending a program with: "This newscast was presented to you as a public service through the courtesy of George Brown".

Again we would appreciate your help in this matter.

Thank you for your cooperation,

WAMF-Business Department





MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY, MASSACHUSETTS

January 25, 1951

Dear Mr. President:

Mount Holyoke College is establishing a campus broadcasting system and is interested to find out the operating procedure of the Worcester radio station.

Would you please fill out the enclosed form as soon as possible, as we are compiling a report for our Student Government Association.

If you are not familiar with the operating program, please refer the questionnaire to the appropriate committee. Thank so much for your assistance.

Yours truly,

Sincerely,  
Cecilia Bee





# WCSR

600 KC

## THE SMITH COLLEGE RADIO STATION

10½ Prospect Street  
NORTHAMPTON, MASS.

Telephone 2700 — Extension 512

February 1, 1951

Haverford College  
Haverford, Pennsylvania

Attention W.H.R.C.:

WCSR, "The Voice of Smith College", takes pleasure in announcing its sponsorship of an Intercollegiate Radio Conference to be held on the weekend of March 16, 17, and 18. Delegates from your station are cordially invited to attend along with delegates from all other college and university organizations of this type in the East.

We have planned a weekend consisting of informal get-togethers, a banquet, and organized discussions dealing with the various phases of production, technical, advertising, publicity, and announcing. Among our guests will be executives and leaders in the field of radio from WNEW in New York, as well as CBS and NBC. You will find a tentative schedule of all events enclosed with this letter.

There will be a registration fee of \$3.50 per delegate to cover all Conference costs plus the banquet to be held on Saturday night. A deadline has been set for replies on March first. Please return the enclosed card with the necessary notations plus the registration fee. (Make all checks payable to WCSR.)

This is a grand opportunity for the exchange of ideas and methods. Whether your station is represented may have a bearing on the general worth of the Conference. So, please try to attend.

Sincerely, *Barbara Cornez*  
Barbara Cornez  
Gillett House  
Smith College  
Northampton, Mass.

MEMBER OF THE PIONEER BROADCASTING SYSTEM





# Radio Station

# W S R N

## "640 On Your Dial"

Swarthmore College  
Swarthmore, Pennsylvania

Telephone:  
Swarthmore 1688

April 13, 1951

Mr. Daniel Hardy, Station Manager  
WHRC  
Haverford College  
Haverford, Pa.

Dear Dan,

It takes a favor to get me to write you, but better that than no letter. Could you really plug the Folk Festival this year? It looks like it may be terrific but the publicity got fouled up and a lot of people may not show up. Besides that, we're competeing with festivals in Media and Philadelphia.

Mort Miller was ordered to quit as station manager by his department, and so the job has fallen on me. I don't deny that I love every minute of it, but it sure is raising hell with my studies. And I'm a Pre-Med.

The other week we got a couple of inquiries about the Concertone. I told them what I could and gave them your name as one who seemed to like it a lot. Matbe you'll have to do some writing now.

We'll probably send that show mentioned in the release around on the round-robin, but if you'd like to borrow our tapes of the whole works just let me know.

Hope to see you over here at the festival. By the time the damned thing arrives I'll probably be in sick-bay.

Thanks a lot,



Robert J. Gumnit  
Station Manager



June 18, 1962

Dear Rick:

I'm sending Unger a copy of this. It represents only my own thoughts growing out of my talks with WHYY, you, and others.

I would not want to set it up as gospel dogma, and hope that the democratic process, new ideas and criticism, and circumstances will modify it and make it even more workable than I believe it now is. It represents, I feel, the best program to follow that exists at the present time, for us, and needs further working upon only to increase its usefulness. It is a good system, as I see it, from the following standpoints, and others outlined in the program itself: (1) it gives us a chance to prove to ourselves what we can and cannot do as a campus station, specifically a Haverford-type station, (2) it gives us a chance to prove ourselves and our interest (continuing interest?) to the college administration, or whatever group we have to get money and/or support or permission from for further action and development and (3) it affords us maximum experimentation and exploration in the field of FM broadcasting, educational or not, with minimum financial risk.

Your tools are on their way to you in the mail. I have written Unger asking him (1) if he got the tape recorder and (2) explaining that I did not have the money to send the machine express fees paid. He'll have to, I fear, pay himself and send the receipt to the treasurer for repayment in Sept.

Sincerely,



ps: I'd appreciate your comments on the enclosed bit, and any other comments or cracks you may have about almost anything.





Rick:

This is, I'm afraid, a bit of a stiff-necked letter, from the sound of it, as I re-read it. I didn't mean it to sound so damn didactic, and I assure you, that it sounds that way only because I was trying to say so many things I would not be able to say to you face-to-face in September, as plans now stand. There's absolutely nothing I would like to see better than for WHRC to either help WHYI with a strong programming schedule - not strong insofar as air-hours go, but strong in quality, or to set up, later on, an EFM station. I'd love to run the thing someday, as well. But that's impossible, and I'll have to content myself with back-seat driving!

Please don't begrudge one further comment:

Good luck!

Dave

Rick - I've  
signed  
the slips  
I paid  
for.

1. The first part of the paper is devoted to a general  
discussion of the problem. It is shown that the  
problem is of great importance in the theory of  
the differential equations of the second order.  
The second part of the paper is devoted to a  
detailed study of the problem. It is shown that  
the problem is of great importance in the theory  
of the differential equations of the second order.  
The third part of the paper is devoted to a  
detailed study of the problem. It is shown that  
the problem is of great importance in the theory  
of the differential equations of the second order.

2. The second part of the paper is devoted to a  
detailed study of the problem. It is shown that  
the problem is of great importance in the theory  
of the differential equations of the second order.  
The third part of the paper is devoted to a  
detailed study of the problem. It is shown that  
the problem is of great importance in the theory  
of the differential equations of the second order.



February 13. 1962  
(Date)

W H R C

(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 17.00 to be made payable to:

Columbia Records Sales Corp.

(name of person, organization, institution or company)

799 Seventh avenue,

New York 19, New York

(address)

This check ~~covers~~ the following expenses made in accordance  
with our budgetary limitations and for which invoices are

attachhd: Records: Columbia Contract

I assume full responsibility for this request as \_\_\_\_\_  
of the above-named organization. (title)

\_\_\_\_\_  
(signature)



February 17, 1962  
(Date)

W H R C

(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 7.71 to be made payable to:

Phil Musgrove

(name of person, organization, institution or company)

27 Leeds Hall

\_\_\_\_\_  
(address)

This check ~~covers~~ the following expenses made in accordance  
with our budgetary limitations and for which invoices are

attached: Maintenance and Repairs

\_\_\_\_\_  
I assume full responsibility for this request as Busi. Man.  
of the above-~~named~~ organization. (title)

Lawrence E. Flier  
(signature)





March 1, 1962

(Date)

**W H R C**

(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 1.20 to be made payable to:

Haverford College

(name of person, organization, institution or company)

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance  
with our budgetary limitations and for which invoices are

attached: Publicity

\_\_\_\_\_  
I assume full responsibility for this request as Busi. Man.  
of the above-named organization. (title)

\_\_\_\_\_  
(signature)





March 5, 1962  
(Date)

W H R C  
(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 1.30 to be made payable to:

Paul R. Moyer  
(name of person, organization, institution or company)

83 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance  
with our budgetary limitations and for which invoices are  
attached:

Publicity

\_\_\_\_\_  
I assume full responsibility for this request as Busl. Man.  
of the above-named organization. (title)

\_\_\_\_\_  
(signature)

1. The first part of the paper is devoted to a general discussion of the problem of the existence of a solution of the system of equations (1) for arbitrary values of the parameters  $\alpha$  and  $\beta$ . It is shown that the system has a solution for arbitrary values of the parameters  $\alpha$  and  $\beta$  if and only if the condition  $\alpha + \beta = 1$  is satisfied. In this case the solution is unique and is given by the formula

March 6, 1962  
(Date)

W H R C  
(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 13.00 to be made payable to:

The Bell Telephone Company of Pennsylvania  
(name of person, organization, institution or company)

Box 280

Conshohocken, Pennsylvania  
(address)

This check covers the following expenses made in accordance  
with our budgetary limitations and for which invoices are  
attached: Telephone

I assume full responsibility for this request as Busi. Man.  
of the above-named organization. (title)

Lawrence Auer  
(signature)





~~March 8, 1962~~  
(date)

W H R C

(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 22.92 to be made payable to:

Smith Supply

(name of person, organization, institution or company)

110 W. Lancaster Ave.

Ardmore, Pa.

(address)

This check covers the following expenses made in accordance  
with our budgetary limitations and for which invoices are  
attached:

Maintenance and Repair: Paint=\$ 17.15

Locchs \$ 285

Tools 2.92

I assume full responsibility for this request as \_\_\_\_\_  
of the above-named organization. (title)

\_\_\_\_\_  
(signature)





April 14, 1962  
(Date)

W H R C

(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 22.93 to be made payable to:

Bell Tel. Co.

(name of person, organization, institution or company)

The Bell Telephone Com. of Penn.

Box 280

Conshohocken, Penna.

(address)

This check ~~covers~~ the following expenses made in accordance  
with our budgetary limitations and for which invoices are  
attachhd: Telephone.

I assume full responsibility for this request as Busi. Man.  
of the above-~~named~~ organization. (title)

(signature)

(signature)



April 14, 1962

(Date)

W H R C

(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 1.41 to be made payable to:

Stephen Ćordi

(name of person, organization, institution or company)

111 Barclay Hall

\_\_\_\_\_  
(address)

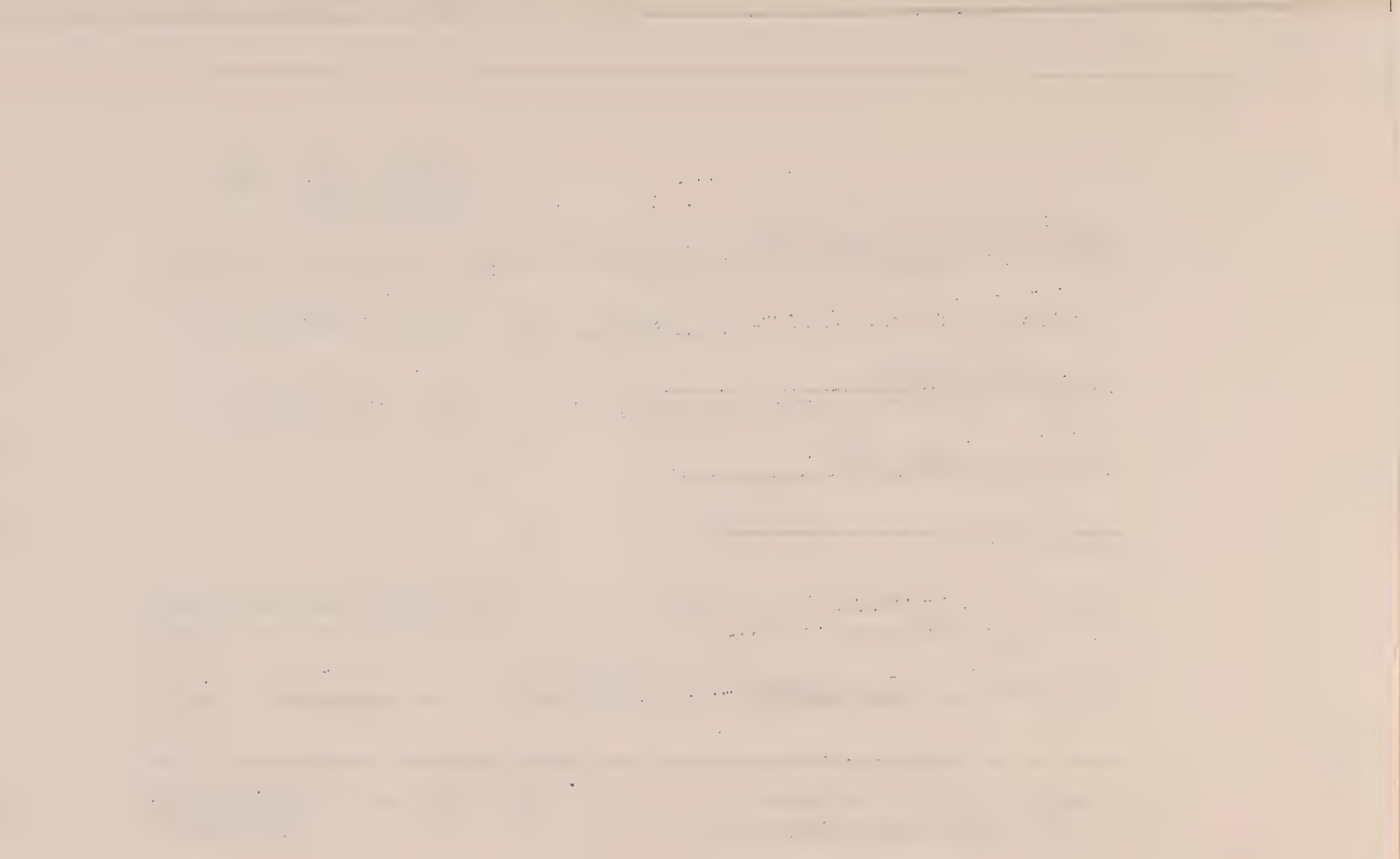
This check ~~covers~~ the following expenses made in accordance  
with our budgetary limitations and for which invoices are

attachhd: Maintenance and Repairs

\_\_\_\_\_  
I assume full responsibility for this request as Busin Man.  
of the above-~~named~~ organization. (title)

\_\_\_\_\_  
(signature)





April 14, 1962  
(Date)

W H R C  
(name of organization) requests Council Treasurer to make  
a check for the sum of \$ 20.76 to be made payable to:

Rick van Berg  
(name of person, organization, institution or company)

12 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance  
with our budgetary limitations and for which invoices are

attached: Maintenance and Repair

\_\_\_\_\_  
I assume full responsibility for this request as Busi. Man.  
of the above-named organization. (title)

\_\_\_\_\_  
(signature)





April 24 , 1962

(Date)

WhH R C

(name of organization)

request Council Treasurer to make a check for

the sum of \$ 1.20 to be made payable to:

HAVERFORD COLLEGE

(name of person, organization, institution or company)

\_\_\_\_\_  
\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices have been attached: PUBLICITY

\_\_\_\_\_  
I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)

requesta Council Treasurer to make a check for

(name of organization)

the sum of \_\_\_\_\_ to be made payable to:

April 25, 1962  
(Date)

W H R C requests Council Treasurer to make a check for  
(name of organization)

the sum of \$ 9.40 to be made payable to:

Richard van Berg  
(name of person, organization, institution or company)

12 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: Slave Repair

\_\_\_\_\_  
I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)





April 30, 1962  
(Date)

W H R C requests Council Treasurer to make a check for  
(name of organization)

the sum of \$ 4.72 to be made payable to:

Paul Moyer  
(name of person, organization, institution or company)

83 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: Publicity

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. This section also outlines the various methods used to collect and analyze data, ensuring that the information is reliable and up-to-date.

2. The second part of the document focuses on the financial aspects of the organization. It provides a detailed overview of the budget, including the projected income and expenses for the upcoming year. This section also discusses the various financial risks that the organization may face and the strategies used to mitigate these risks.

3. The third part of the document addresses the operational aspects of the organization. It describes the various processes and procedures that are in place to ensure the efficient and effective delivery of services. This section also discusses the various challenges that the organization may face and the strategies used to overcome these challenges.

4. The fourth part of the document discusses the human resources of the organization. It provides a detailed overview of the current staff levels and the various roles and responsibilities of the staff. This section also discusses the various strategies used to attract and retain talent, ensuring that the organization has the best possible staff to deliver its services.

5. The fifth part of the document discusses the marketing and public relations of the organization. It provides a detailed overview of the various marketing and public relations activities that are in place to promote the organization and its services. This section also discusses the various strategies used to build and maintain a strong relationship with the public.

6. The sixth part of the document discusses the legal and regulatory aspects of the organization. It provides a detailed overview of the various laws and regulations that apply to the organization and the strategies used to ensure compliance. This section also discusses the various legal risks that the organization may face and the strategies used to mitigate these risks.

7. The seventh part of the document discusses the environmental aspects of the organization. It provides a detailed overview of the various environmental issues that the organization may face and the strategies used to address these issues. This section also discusses the various strategies used to promote sustainability and reduce the organization's carbon footprint.

8. The eighth part of the document discusses the future of the organization. It provides a detailed overview of the various opportunities and challenges that the organization may face in the future and the strategies used to address these opportunities and challenges. This section also discusses the various strategies used to ensure the long-term success of the organization.



April 30, 1962  
(Date)

W H R C request Council Treasurer to make a check for  
(name of organization)

the sum of \$ 1.00 to be made payable to:

Marie Stefan  
(name of person, organization, institution or company)

10 M Wynnewood Park Apts.

Wynnewood, Pa.  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices have been attached: Petty cash

(notarizing)

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)



April 30, 1962

(Date)

W H R C

(name of organization)

requests Council Treasurer to make a check for

the sum of \$ 9.46 to be made payable to:

The Bell Telephone Company of Pennsylvania  
(name of person, organization, institution or company)

Box 280

Conshohocken, Penn.

(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: Telephone

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)





May 5, 1962  
(Date)

W H R C requests Council Treasurer to make a check for  
(name of organization)

the sum of \$ 2.19 to be made payable to:

Paul R. Moyer  
(name of person, organization, institution or company)

83 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: Petty Cash

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)



May 10, 1962  
(Date)

W H R C request Council Treasurer to make a check for  
(name of organization)

the sum of \$ 68.00 to be made payable to:

Columbia Record Distributors, Inc.  
(name of person, organization, institution or company)

P.O. Box 2412

Bridgeport 8, Connecticut  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices have been attached: \_\_\_\_\_

Columbia Record Contract

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)





May 10, 1962  
(Date)

W H RC requests Council Treasurer to make a check for  
(name of organization)

the sum of \$ 45.32 to be made payable to:

David Bates  
(name of person, organization, institution or company)

41 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: \_\_\_\_\_

~~Cartridgess (Special Allotmen)~~ \_\_\_\_\_

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)



May 19, 1962  
(Date)

W H R C request Council Treasurer to make a check for  
(name of organization)

the sum of \$ 21.80 to be made payable to:

Rick Van Berg  
(name of person, organization, institution or company)

12 Lloyd Hall

\_\_\_\_\_  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices have been attached: Records: \$ 20.00

Tools: 1.80

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)

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AND ARE NOT TO BE  
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OR TO ANY OTHER AGENCY  
WITHOUT THE EXPRESS  
WRITTEN PERMISSION  
OF THE SECRETARY OF  
DEFENSE.

CONFIDENTIAL

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WITHOUT THE EXPRESS  
WRITTEN PERMISSION  
OF THE SECRETARY OF  
DEFENSE.

THIS DOCUMENT CONTAINS  
INFORMATION OF A  
CONFIDENTIAL NATURE  
AND IS NOT TO BE  
DISCLOSED TO THE PUBLIC  
OR TO ANY OTHER AGENCY  
WITHOUT THE EXPRESS  
WRITTEN PERMISSION  
OF THE SECRETARY OF  
DEFENSE.



May 25, 1962  
(Date)

W H R C requests Council Treasurer to make a check for  
(name of organization)

the sum of \$ 5.66 to be made payable to:

Smith Supplies  
(name of person, organization, institution or company)

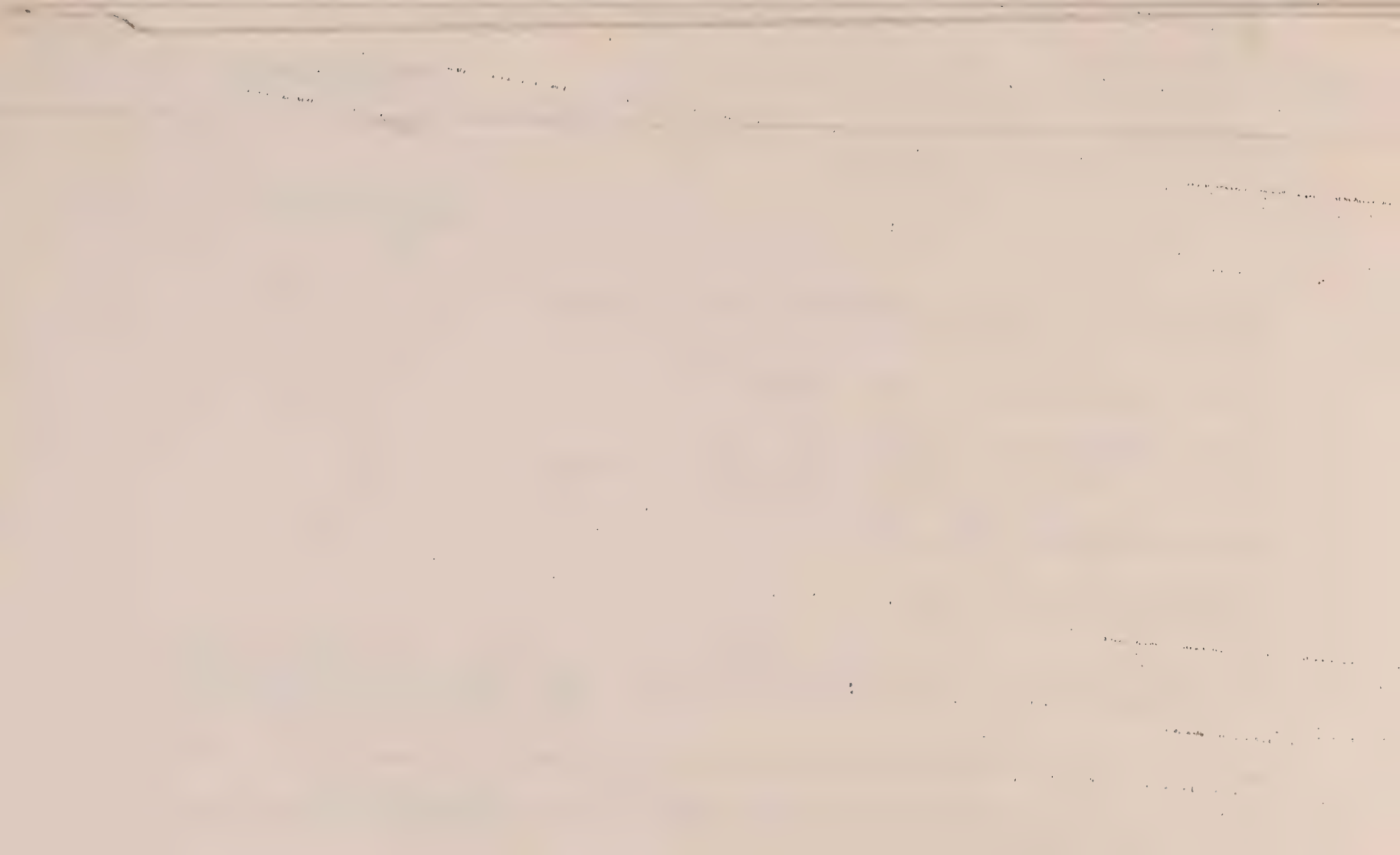
110 West Lancaster Ave.

~~Ardmore, Pa.~~  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: Maintenance and Repairs

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)



May 31, 1962

(Date)

W H R C

(name of organization)

request Council Treasurer to make a check for

the sum of \$ 1.00 to be made payable to:

Marie Stefan

(name of person, organization, institution or company)

10M Wynna wood Park Apts.

Wynnewood, Penna.  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices have been attached: Petty Cash

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)





May 28, 1962  
(Date)

W H R C requests Council Treasurer to make a check for  
(name of organization)

the sum of \$ 6.40 to be made payable to:

The Bell Telephone Company of Pennnsylvania  
(name of person, organization, institution or company)

Box 280

Conshohocken, Penna.  
(address)

This check covers the following expenses made in accordance with our budgetary limitations and for which invoices are attached: Telephone = \$ 4.00

Publicity \$ 2.40

I assume full responsibility for this request as Business Manager  
of the above named organization. (title)

\_\_\_\_\_  
(signature)

